

Privacy Notice - GDPR

Introduction

This Privacy Notice explains how QEB Hollis Whiteman collects, uses and protects personal data. We process personal data in accordance with:

- The UK General Data Protection Regulation (UK GDPR)
- The Data Protection Act 2018
- The Data (Use and Access) Act 2025

This notice also explains your rights and how to contact us.

Data Controller

QEB Hollis Whiteman is registered with the Information Commissioner's Office (ICO) our registered address is 1-2 Laurence Pountney Hill, London, EC4R 0EU, our registration number is Z6156276.

For any data protection queries, please contact: Stacey Hunt – Chambers Manager
Stacey.Hunt@qebhw.co.uk

What Personal Data We Collect

We may collect and process the following types of personal data:

- Contact details (name, email address, phone number)
- Personal and family information
- Financial information
- Employment and education records
- Case-related information
- Special category data (e.g. health, ethnicity, beliefs) where necessary
- Criminal offence data where required for legal proceedings

How We Use Your Personal Data

We process personal data to:

- Provide legal advice and representation
- Manage our professional relationships
- Comply with legal and regulatory obligations
- Conduct anti-money laundering checks
- Respond to enquiries and complaints
- Maintain the security and integrity of our services

Legal Basis for Processing

We rely on the following lawful bases under UK GDPR:

- Consent
- Performance of a contract
- Compliance with a legal obligation

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- Legitimate interests
- Public interest (where applicable)

Processing is also carried out in accordance with the requirements of the Data (Use and Access) Act 2025, including transparency and accountability obligations.

Data Access and Transparency

We ensure that:

- Personal data is processed fairly and transparently
- Access is limited to those who need it
- Data is used only for specified purposes
- Any lawful data access requests are handled in accordance with legal safeguards

Sharing Your Personal Data

We may share personal data with:

- Instructing solicitors
- Barristers and legal experts
- Courts and tribunals
- Chambers staff and service providers
- Regulators and professional bodies

We may also share data where required by law, including under the Data (Use and Access) Act 2025.

International Transfers

We do not routinely transfer personal data outside the UK.

Where this is necessary, we will ensure:

- The transfer complies with UK GDPR
- Appropriate safeguards are in place
- Adequacy regulations or equivalent protections apply

Data Retention

We retain personal data only for as long as necessary:

- To provide legal services
- To comply with legal and regulatory requirements
- In accordance with our Retention and Disposal Policy

Data will be securely deleted or anonymised when no longer required.

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Your Rights

Under UK GDPR and the Data (Use and Access) Act 2025, you have the right to:

- Access your personal data
- Request correction of inaccurate data
- Request deletion of your data
- Restrict or object to processing
- Data portability
- Object to profiling or automated decision-making
- Lodge a complaint

Automated Decision-Making

We do not carry out automated decision-making or profiling that has legal or significant effects on individuals.

Data Security

We take appropriate technical and organisational measures to ensure that personal data is kept secure and protected against unauthorised access, loss or misuse.

Data Protection Complaints

If you have concerns about how we handle your personal data, you have the right to make a complaint to us directly.

Please submit complaints in writing to:

Stacey Hunt – Chambers Manager Stacey.Hunt@qebhw.co.uk

When we receive a complaint we will:

- Acknowledge your complaint within 30 days
- Review the concerns raised
- Respond as promptly as possible
- Keep you informed if additional time is required

We encourage you to contact us first so we can try to resolve your concerns.

You also have the right to complain to the Information Commissioner's Office (ICO):

<https://ico.org.uk/make-a-complaint/>

Cookies

We use cookies to:

- Improve website functionality
- Remember preferences
- Analyse usage and performance

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Cookies are used in accordance with UK GDPR and transparency requirements.

Updates to This Privacy Notice

We may update this Privacy Notice from time to time to reflect changes in law or our practices. The latest version will always be available on our website.